

Privacy Policy for “min'ti” (HRMS App)

Last updated: July 3, 2025

1. Introduction

This Privacy Policy explains how "min'ti" collects, uses, and protects your information when you use our mobile application.

By using the app, you agree to the collection and use of information in accordance with this policy.

2. Information We Collect

We collect limited personal information necessary to provide app functionality:

a. Location Data

We collect your **precise or approximate location** (foreground only) for the following purpose:

- To enable **check-in and attendance tracking** when you are near authorized office locations.

We do **not** collect location data in the background or when the app is closed.

b. Notification Tokens

We collect a device-specific **push notification token** to:

- Send you updates related to check-in status, team announcements, chat or HR-related alerts.

We are not collecting/storing any personal content from notifications .

3. How We Use Your Information

We use your data **only for the purposes of operating the app**, such as:

- Verifying your physical presence at office locations for check-in
- Sending relevant alerts and announcements via push notifications

We do **not** use your data for advertising, analytics, or sharing with third parties.

4. Data Storage & Security

- Location and notification tokens are securely transmitted to and stored in our backend server.
 - We take appropriate measures to safeguard your data against unauthorized access.
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5. Data Sharing

We do **not sell, rent, or share** your data with any third party.

Your location and device info are only accessible by authorized personnel for HR/attendance operations.

6. Your Choices

You may:

- Disable location permissions at any time in your device settings
- Disable push notifications in system settings

Note: Some app features (like check-in) may not work without location access.

7. Contact Us

If you have any questions about this Privacy Policy, please contact us at:

vaishali.mahiras@gmail.com

Vaishali Mahiras